

# SOBERTON PARISH COUNCIL

## Notice of the Annual General Meeting of Soberton Parish Council

I hereby give notice that the annual meeting of the above named Parish Council will take place in Soberton Parish Hall on **TUESDAY 17<sup>th</sup> May 2022 at 7.30pm**. All members of Full Council are hereby summonsed to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Dated this 12<sup>th</sup> day of May 2022

## AGENDA

1. To elect the Chairman of the Council for 2022/2023
2. To receive the Chairman's Declaration of Acceptance of Office
3. To elect the Vice-Chairman of the Council for 2022/2023
4. To receive the Vice-Chairman's Declaration of Acceptance of Office
5. Welcome, Apologies for Absence and Declaration of Interests.

Parish Councillors are reminded of their obligations to declare disclosable pecuniary interest, personal and/or prejudicial interests in accordance with legislation and the Parish Council's Code of Conduct.

6. To confirm receipt and/or receive Members 'Declaration of Acceptance to Office', and if any Members are absent, to resolve that their Declaration of Acceptance to Office may be delivered before or at the next meeting.
7. Public Participation – Members of the public who wish to take part in this meeting should contact the Parish Clerk email [clerk@soberton.org](mailto:clerk@soberton.org)

Members of the public are reminded that when called they may make a three minute statement. This will be noted but not commented upon at the meeting. The public may not make comments during the meeting.

8. To receive reports from the County Councillor, District Councillors and ACSO
9. To approve the Minutes of the meeting of Full Council held on 19<sup>th</sup> April 2022
10. To receive nominations and appoint Members to existing committees and working groups and appoint the Chair of each.

11. To consider the timeline and next steps required to enable the co-option of two additional Members.
12. To approve the Parish Council Insurance renewal.
13. External Audit – 2021/2022
  - a. Internal Audit Year End Report
  - b. To receive the AGAR
    - i. Annual Governance Statement - to review and approve
    - ii. Accounting Statement - to review and approve
    - iii. Submission to PKF Littlejohn - to approve
14. To receive an update on the Queen’s Jubilee Celebrations.
15. Winchester Climate Action Network. Invitation to meet with WinAC to discuss support available to SPC e.g. in reducing carbon omissions. To agree councillor representatives, reporting to the Actions Committee.
16. To approve the Data Protection Policy
17. Planning - To consider the following Planning Applications and associated policy:
  - a. **Discharge of condition 3,5 and 11 of planning application SDNP/19/05711/FUL**  
 Drapers Field Kingsmead Wickham Fareham Hampshire PO17 5AU  
**Ref. No: SDNP/22/01980/DCOND**  
 Expiry Date: Tuesday 17<sup>th</sup> May 2022, Extension requested to Wed 18<sup>th</sup> May 2022
  - b. **New porch, loft conversion, addition of air- to- water heat pump, patio more than 300mm in height from adjacent ground level, rebuilding of rear extension and addition of photovoltaic panels**  
 2 Valley View High Street Soberton Hampshire SO32 3PN  
**Ref. No: SDNP/22/02064/HOUS**  
 Expiry Date: Thursday 26<sup>th</sup> May 2022
  - c. **2x pine trees - Fell. They are very close to the house and of great concern. The property is screened by approximately 185 trees and this application is to remove 2 trees and replant 4 new trees. (...)**  
 Hundred Acres House Hundred Acres Road Wickham Fareham Hampshire PO17 6JD  
**Ref. No: 22/00893/TPO**  
 Expiry Date: Wednesday 25<sup>th</sup> May 2022
  - d. **Erection of new detached outbuilding to consist of garage, home office and gym at ground floor with two bedroom self-contained annex at first floor within roof space with use of existing driveway.**  
 Rose Cottage Chapel Road Soberton Hampshire SO32 3PP  
**22/00478/HOU**  
 Expiry Date: Extension agreed to Wednesday 18<sup>th</sup> May 2022

**e. Erection of two infill dwellings**

Beriton Heath Road Soberton Hampshire SO32 3QH

**Ref. No: 22/00528/OUT**

Expiry Date: Extension agreed to Wednesday 18<sup>th</sup> May 2022

**f. Two storey & single storey side extension to existing two storey dwelling**

Penlan Forester Road Soberton Heath Hampshire SO32 3QG

**Ref. No: 22/00470/HOU**

Expiry Date: 19<sup>th</sup> May 2022

**f. Demolition of existing conservatory and replacement extension constructed with mansard roof.**

**Existing porch demolished and replaced with a new oak porch with windows.**

**Revised fenestration and internal alterations.**

Invicta Heath Road Soberton Hampshire SO32 3PQ

**Ref. No: 22/00699/HOU**

Expiry Date: 26<sup>th</sup> May 2022

**h. Two storey side extension to form accommodation for elderly parents returning to the UK having retired in Europe**

Dulce Domum Church Road Newtown Hampshire PO17 6L

**Ref. No: 22/00472/HOU**

Expiry Date: 19<sup>th</sup> May 2022

**i. New Feed and machinery store**

West Down Farm Peststead Lane, Soberton Hampshire SO32 3RJ

**Ref. No: SDNP/22/02143/APNB**

Expiry Date: 7<sup>th</sup> June 2022

**j. To demolish an existing detached two storey dwelling and a detached double garage and to construct a new single storey detached factory unit with a single storey office side extension. The site will be mostly laid to concrete as a service yard for material storage and lorry collection/delivery manoeuvres. A comprehensive landscape scheme is proposed for the north-west, north-east and south-east boundaries to provide vision and sound screening and ecological enhancements. The site will form an extension to an existing timber merchant business on the site to the south-west.**

Sydenhams Ltd Wickham Road Mislingford PO17 5BA

**Ref. No: SDNP/21/05716/FUL**

Expiry Date: 24<sup>th</sup> May 2022

18. Finance

- Items for Payment
- Current Account update

19. Correspondence Received (information only)
  - a. New plans to stop households paying for DIY waste to reduce fly-tipping – public consultation. <https://www.gov.uk/government/consultations/household-waste-recycling-centres-diy-waste-disposal-charges-and-booking-systems> Expiry date 11:45 4<sup>th</sup> July 2022.
20. In consideration of the cancellation of the Actions Meeting of 19<sup>th</sup> April, that the next Actions and Policy meetings be exchanged, as follows:
  - Actions Committee – Tuesday 21<sup>st</sup> June 2022, 7.30, Rookesbury Hall
  - Policy Committee – Tuesday 20<sup>th</sup> September 2022, 7.30, Soberton Village Hall
  - Full Council – Tuesday 18<sup>th</sup> October 2022, 7.30, Rookesbury Hall
21. Chairman’s Comments
22. Items for next Agenda