

# SOBERTON PARISH COUNCIL

## Notice of an Extraordinary Meeting of Full Council

I hereby give notice that a meeting of an Extraordinary Meeting of Full Council, to include areas of business usually delegated to the Actions Committee of above named Parish Council will take place in Soberton Village Hall on **TUESDAY 19<sup>th</sup> April 2022 at 7.30pm**. All members of Full Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Signed *Liz Manship*

Acting Clerk

Dated this 12<sup>th</sup> day of April 2022

## AGENDA

1. Apologies for Absence
2. **Parish Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Parish Council's Code of Conduct.**
3. Public Participation – Members of the public who wish to take part in this meeting should contact the Parish Clerk email: [clerk@soberton.org](mailto:clerk@soberton.org)  
  
*Members of the public are reminded that when called they may make a three minute statement. This will be noted but not commented upon at the meeting. The public may not make comments during the meeting.*
4. To approve the minutes of the Full Council meeting held 15<sup>th</sup> March 2022.
5. To appoint a new Parish Clerk and RFO - Chairman to brief meeting
6. To approve the following policies and Terms of Reference:
  - a. Member/Officer Protocol.
  - b. Freedom of Information Policy.
  - c. Training and Development Policy.
  - d. Health and Safety Policy.
  - e. Disciplinary and Grievance Procedure.
  - f. Staffing Committee Terms of Reference.
7. To consider the following grant applications:
  - a. St Peter's Church Soberton – grant request for churchyard & machinery maintenance.

- b. Holy Trinity Church Newtown – Grant request for churchyard & church meadow maintenance
8. Recreation Ground – To update and agree next steps
9. St Claire’s Meadow  
To receive an update regarding St Claire’s Meadow
10. Accredited Community Safety Officer (ACSO) – To consider recent report & confirm work moving forward
11. Speed Indicator Devices & Road Traffic Signs – To update Council & agree next steps.
12. Parish Lengthsman Scheme – To approve Soberton continuing in this for 2022/23.
13. Queen’s Platinum Jubilee – June 2022 – To update arrangements & agree new financial commitments.
14. Planning – To consider the following planning applications:
- a. [Use of two former chicken shed buildings for B8 storage](#)   
Beriton Heath Road Soberton SO32 3QH  
**Ref. No: 22/00668/LDC**  
Consultation Expiry Date: Thurs 21<sup>st</sup> April 2022
- b. [Dwelling House](#)   
Flintwell Southend Lane Soberton SO32 3QB  
**Ref. No: 21/03021/LDC**  
Consultation Expiry Date: Thurs 21<sup>st</sup> April 2022
- c. [Two storey extension following rationalisation of outbuildings.](#)  
Follow up pre-app to SDNP/19/03674/PRE and SDNP/21/01046/PRE  
Cherrywood Lodge Webbs Green Soberton SO32 3PY  
**Ref. No: SDNP/22/01594/PRE**  
Consultation Expiry Date: Monday 25<sup>th</sup> April 2022
- d. [\(AMENDED DESCRIPTION, PLANS and INFORMATION - Rec'd 17/03/2022\)](#)  
[Erection of 2 no. single storey log cabins for tourist accommodation](#)  
Land at Kingsmead Wickham  
**Ref. No: SDNP/20/03460/FUL**  
Consultation Expiry Date: Friday 15<sup>th</sup> April 2022  
To ratify comments forwarded on behalf of SPC.
- e. [Discharge of conditions 4, 5, 6, 7, 8, 11, 12, 13 of planning application](#)  
[SDNP/20/01710/FUL](#)  
South Downs Trekking Station Road Soberton  
**Ref. No: SDNP/22/01717/DCOND**  
Consultation Expiry Date: Tuesday 26<sup>th</sup> April 2022

- f. **Chestnut tree - Fell due to large area of rot. Tree is becoming dangerous.  
Replant in same location one silver birch or lime.**

Treetops Liberty Road Newtown Fareham PO17 6LD

**Ref. No: 22/00798/TPO**

Consultation Expiry Date: Wednesday 11<sup>th</sup> May 2022

15. Finance:
- Items for Payment
  - Current Account update
  - Quarterly Cashbook
  - Year-End Cashbook and Budget Monitoring Document for Year-End.
16. Correspondence Received
- a. Hampshire Passenger Transport Forum.  
Wednesday 18th May 2022 (2-4pm) OR Monday 23rd May 2022 (2-4pm).  
To agree a Council Representative.
17. Elections – To advise the outcome of the Election Process.
18. Chairman’s Comments
- a. Ukrainian Support Group – SNUG
- b. May AGM
19. Items for next meeting agenda

**Date of next meeting – AGM – Tuesday 17<sup>th</sup> May 2022 – Soberton Village Hall**