

**DRAFT**

## **SOBERTON PARISH COUNCIL**

Minutes of the meeting of Soberton Parish Council held on  
Tuesday 15<sup>th</sup> March 2022 in Soberton Village Hall

**PRESENT:** Mr J Hyland (Chairman), Mrs J Masterman (Vice-Chairman), Mr R Stranks,  
Mrs A Turner, Mr S Marland, Mr D Cleeve & Ms R Cole

In attendance: Mrs Liz Manship – Acting Clerk

### **24/22 APOLOGIES FOR ABSENCE**

Were received from: Mr N Findlay, K Lamport, Mr D Salmon,

### **25/22 DISCLOSURE OF INTERESTS**

No disclosures were made.

### **26/22 PUBLIC PARTICIPATION**

No members of the public joined the meeting.

### **27/22 APPOINTMENT OF LOCUM CLERK**

Mrs E Manship was appointed as Acting Clerk & Proper Officer to Soberton Parish Council.

Proposed: Cllr Hyland                      Seconded: Cllr Masterman      All Agreed

### **28/22 APPOINTMENT OF NEW COUNCILLORS – SOUTHERN AREA**

**Resolved:** Mr David Cleeve

Proposed : Cllr Masterman              Seconded: Cllr Stranks              All Agreed

Cllr Cleeve signed the Declaration of Acceptance to Office.

**Resolved:** Mrs Rachel Cole

Proposed: Cllr Turner                      Seconded: Cllr Masterman      All Agreed

Cllr Cole signed the Declaration of Acceptance to Office.

### **29/22 MINUTES OF THE LAST MEETING HELD ON 15<sup>th</sup> JANUARY 2022**

The Minutes of the last meeting, having been previously circulated, were taken as read and signed by the Chairman.

### **30/22 CHAIRMAN'S COMMENTS**

**Parish Council Elections:** Parish Council Elections for the Northern and Southern Area are being held on the 5<sup>th</sup> May 2022.

### **31/22 PLANNING APPLICATIONS**

**Ref: SDNP/22/00688/TCA**

Soberton Pumping Station, Wickham Road

7 x non-native conifers – fell and replace with fruit trees

**Resolved:** Neutral, no comment.

**Ref: SDNP/22/00707/APNB**

Street Record, Land at Horns Hill, Soberton

Erect a polytunnel measuring 18' wide, 30' long, 2.9m high. Polytunnel will be over 10m away from nearest road and over 100m away from nearest neighbour. The tunnel will be used to ground native trees and hedge saplings as part of land management at West Dene. Some vegetables and ornamental plants will also be grown.

**Resolved:** Neutral, no comment

**32/22 PARISH COUNCIL DOCUMENTS**

**Resolved:** The following parish council documents, previously circulated, were reviewed and approved

**Code of Conduct**

Proposed: Cllr Masterman      Seconded: Cllr Turner      All Agreed

**Standing Orders**

Proposed: Cllr Marland      Seconded: Cllr Cole      All Agreed

**Financial Regulations**

Proposed: Cllr Masterman      Seconded: Cllr Turner      All Agreed

**Risk Management Policy and Risk Register**

Proposed: Cllr Cole      Seconded: Cllr Marland      All Agreed

**Asset Register**

Proposed: Cllr Hyland      Seconded: Cllr Masterman      All Agreed

**Grant Awarding Policy**

Proposed: Cllr Marland      Seconded: Cllr Cole      All Agreed

**33/22 PARISH COUNCIL LOGO**

**Resolved:** The Parish Council Logo was approved

Proposed: Cllr Turner      Seconded: Cllr Masterman      All Agreed

**34/22 QUEEN'S PLATINUM JUBILEE CELEBRATIONS**

Cllr Marland's report was received by the Council. Council was very pleased to hear the excellent progress and thanked Cllr Marland and his team for all their work.

Costs: A grant is hoped for; total costs anticipated within £1,500.

**Resolved:** The following costs were agreed: Children's Entertainer: £300; Bungee Equaliser: £240; Band & PA System: £300; St John's Ambulance: 120.

Proposed: Cllr Hyland      Seconded: Cllr Masterman      All Agreed.

**35/22 FINANCE**

Expenditure proposed by Cllr Turner and seconded by Cllr Masterman

Clerk's salary, Clerk's expenses £164.73, Swanmore Parish Council £146.92,

RP Gardening £2,640, St John's Ambulance £144, Rookesbury Hall £12.75, HALC £12, PHH £168, Ampfield Consultants £69.99, Hugh Pringle £109.64.

Finance update:	Current Account	£35,120.46
	Less Lengthsmen's grant still available	£2,200
	Actual	<b>£32,920.46</b>

**36/22      ITEM FOR NEXT AGENDA**

Usual Items, Queen's Platinum Jubilee Celebrations, Support to Ukraine

**37/22      DATE OF NEXT MEETING**

Tuesday 17<sup>th</sup> May 2022 in Soberton Village Hall

There being no other business the meeting closed at 7.05pm