

SOBERTON PARISH COUNCIL

Notice of Annual Meeting of Parish Council

Dear Sir/Madam

I hereby give notice that the annual meeting of the above named Parish Council will take place virtually on **TUESDAY 4th May 2021 at 7.30pm**

Dated this 27th day of April 2021

AGENDA

1. To elect the Chairman of the Council for 2021/2022
2. To receive the Chairman's Declaration of Acceptance of Office
3. To elect the ViceChairman of the Council for 2021/2022
4. To receive nominations and appoint members to existing committees and working groups and appoint Committee Chairmen.
5. To approve the Terms of Reference for the Parish Council Policy Committee.
6. To approve the Terms of Reference for the Parish Council Actions Committee.
5. Apologies for absence
6. **Parish Councillors are reminded of their obligations to declare disclosable pecuniary interest, personal and/or prejudicial interests in accordance with legislation and the Parish Council's Code of Conduct.**
7. Public Participation – Members of the public who wish to take part in this meeting should contact the Parish Clerk email clerk@soberton.org

Members of the public are reminded that when called they may make a three minute statement. This will be noted but not commented upon at the meeting. The public may not make comments during the meeting.
8. To receive reports from District County Councillors
9. To approve the Minutes of the virtual meeting held on 16th March 2021

10. Chairman's Comments:
 - Lych Gate – Metal Rainwater Goods
 - Roman Coffin - St Peters Churchyard
 - Speed stickers for rubbish bins
 - Speed cameras
11. To approve the Parish Council Insurance renewal.

Agenda Item 12 is a confidential item for Soberton Parish Councillors only

12. External Audit – 2020/2021
 - a. Internal Audit Year End Report
 - b. To receive the AGAR
 - i. Annual Governance Statement - to review and approve
 - ii. Accounting Statement - to review and approve
 - iii. Submission to PKF Littlejohn - to approve
13. Policy Committee Items
 - Planning Applications
 - Emergency Plan
 - VDS
14. Actions Committee Items
 - Recreation Ground
15. To receive a report from our County Councillor
16. Finance
 - Items for Payment
 - Current Account update
17. Items for next Agenda

Date of next meeting of Soberton Parish Council 19th October 2021 – venue to be confirmed