

**DRAFT**

## **SOBERTON PARISH COUNCIL**

Minutes of the virtual meeting of Soberton Parish Council Actions Committee  
held on 22<sup>nd</sup> April 2021

**PRESENT:** Mr J Hyland (Chairman), Mrs J Masterman (ViceChairman),  
Mr R Stranks, Mr D Salmon, Mr S Marland, Mr R Lunn

**IN ATTENDANCE:** Jenny Clarke, Clerk

### **16/AC APOLOGIES FOR ABSENCE**

Apologies were received from: Mrs W Prangnell

### **17/AC PARISH COUNCIL'S CODE OF CONDUCT**

A copy of the Parish Council's Code of Conduct was previously circulated.  
There were no disclosures made by members of the Committee.

### **18/AC PUBLIC PARTICIPATION**

No members of the public joined the meeting.

### **19/AC MINUTES OF THE LAST MEETING HELD ON 15<sup>TH</sup> DECEMBER 2020**

The minutes of the last meeting having been previously circulated were taken  
as read and will be retrospectively signed by the Chairman.

### **20/AC ELECTION OF ACTIONS COMMITTEE CHAIRMAN**

Mr J Hyland proposed that Mr R Stranks takes over as Chairman of the Actions  
Committee which was seconded by Mrs J Masterman.

### **21/AC RECREATION GROUND**

- Trees - the tree surgeon has completed the work on the trees and  
identified two oaks which require inspection in 6-12 months. JC
  
- Badger Fencing - work due to start on the fencing on  
26<sup>th</sup> April 2021. The Actions Committee agreed that signage  
which will inform the public of the reason for the fence and ask  
them not to climb etc. should be purchased. JC

Once the fencing is in place work will start on repairing the  
damaged pitch.

- Ditches – The clerk to follow up on quotations received from potential contractors. Adjacent property owners and the public will be advised of when the work is to begin. JC
- Bins – WCC have agreed with the Parish Council that there should be three bins on the recreation ground and children’s play area rather than the two which are in place at the moment. The third bin will be placed outside the Heath Road entrance to the recreation ground. JC

**22/AC CHILDREN’S PLAY AREA**

The Inspection Report for the Children’s Play Area was received by the Committee. The next inspection is due in June when the equipment and the outside of the pavilion will be cleaned. JC

**23/AC HIGH STREET BANK**

The wild flower plugs and the ‘bee bombs’ have been ordered and will be planted, sown on the bank once received. JC

**24/AC CHALK PIT**

The Parish Council are working on securing the deeds. JH/JC

**25/AC WAR MEMORIALS**

The Lych Gate roof is being restored and should be complete by Friday 23<sup>rd</sup> April 2021.

**26/AC OTHER COMMON LAND**

Hoe Gate - Mr J Hyland to visit Hoe Gate common in the next couple of weeks to inspect the new fencing. JH

Dradfield Lane Pond  
Sobernewts to start recording plants and wildlife in the pond.

Chapel Road Pond  
The Parish Council are still waiting to hear from the Land Registry. Once registration is complete the Parish Council to instruct a surveyor to confirm the boundaries. JH/JC

**27/AC LENGTHSMEN SCHEME**

Mr D Salmon informed the Committee that we now have nine other Parishes joining Soberton in the Lengthsmen Scheme. The Actions Committee agreed that the admin fee received from HCC should be retained by the Clerk.

## **28/AC COMMUNITY SAFETY OFFICER**

The Community Safety Officer's Job Description has previously been sent to all Action Committee members.

Mr R Lunn questioned the CSO's safety in difficult situations. The Clerk to look back through the contract with Swanmore Parish Council to check for details.

JC

## **29/AC ROADS AND FOOTPATHS**

Footpaths - The Actions Committee has no objection to the change of route for Soberton footpath 30 and Hambledon footpath 4a. The Clerk to contact the resident.

JC

Mr R Lunn, as a resident, is to report a footpath leading from Ingoldfield Lane past Southend Farm as unpassable.

## **30/AC FLY TIPPING**

The Clerk to pass on to WCC comments made by email from Mr K Lamport on fly tipping and the use of CCTV.

JC

## **31/AC ST CLAIR'S MEADOW**

Written report received from Mrs J Masterman. Mrs Masterman also added that the Wildlife Trust are erecting fencing from the bridge to the kissing gate.

## **32/AC QUEEN'S PLATINUM JUBILEE**

Mr R Stranks and Mr S Marland to set up a working party to include residents and local groups to plan for the Queen's Platinum Jubilee celebrations.

RS/SM

## **33/AC FINANCE**

Expenditure - Proposed by Mr R Stranks and seconded by Mrs J Masterman

Payments - Clerk's salary, Clerk's expenses £99.71, CSO £62.96, Lengthsmen £1,600, Redlynch £6,240, J Gordon £990, Paul Collins £600, Halc £499.16

Income - WCC £18,320, closed SPC Accounts 0.07p, vat refund £8,459.70

Finance Update - C/A £64,792.59  
less £ 32.00 lengthsmen grant remaining  
Actual £64,760.59

Quarterly Cashbook Received by the Committee. Proposed by Mrs J Masterman and seconded by Mr J Hyland.

## **34/AC ITEMS FOR THE NEXT AGENDA**

Normal items  
Queens Platinum Jubilee celebrations

There being no other business the meeting closed at 8.47pm

