

## **SOBERTON PARISH COUNCIL**

Minutes of the virtual meeting of Soberton Parish Council  
held on 21<sup>st</sup> July 2020

**PRESENT:** Mrs J Masterman (ViceChairman) Chaired the meeting as Mr J Hyland was abroad and joined the meeting through Zoom, Mrs W Prangnell, Mr D Salmon

**In attendance:** Jenny Clarke, Clerk  
Mr F Pearson, District Councillor

### **94/20 APOLOGIES FOR ABSENCE**

Apologies were received from: Mrs A Turner, Mr R Stranks  
Mr N Findlay, Mrs P Stallard

### **95/20 PARISH COUNCIL'S CODE OF CONDUCT**

A copy of the Parish Council's Code of Conduct was previously circulated.  
There were no disclosures made by members of the Council.

### **96/20 PUBLIC PARTICIPATION**

Two members of the public joined the meeting to express their concerns on the development of two sites within the Parish. Dradfield Lane, Newtown and the Trekking Centre, Station Road, Soberton.

### **97/20 District Councillors Reports**

A verbal report was received from Mr F Pearson and a written report from Mrs V Weston.

### **98/20 MINUTES OF THE LAST MEETING HELD ON 16<sup>th</sup> JUNE 2020**

The Minutes of the last meeting having been previously circulated were taken as read and will be retrospectively signed by the ViceChairman.

### **99/20 CHAIRMAN'S COMMENTS**

- Mr J Hyland outlined the new structure for the Parish Council
- The Council approved an increase in the hours worked by the Clerk to 10 hours per week
- Soberton Parish Council Media Policy was approved
- Soberton Parish Council Standing Orders were approved
- Soberton Parish Council Financial Regulations were approved
- The Risk Assessment for re-opening the Children's Play Area was approved

## **100/20 EXTERNAL AUDIT – 2019/2020**

- a. The Parish Council's Bank Reconciliation was received and approved
- b. The Parish Council's Payments schedule for April 2020 was received and approved and ratified for March 2020
- c. The Internal Audit report was received and approved
- d. The AGAR submission was received:
  - i. Annual Governance Statement was reviewed and approved
  - ii. The Accounting Statement was reviewed and approved
  - iii. The submission to PKF Littlejohn was approved

## **101/20 PLANNING APPLICATIONS**

### **SDNP/20/01939/FUL**

West Dene, Horns Hill, Soberton SO32 3PR

Retention of single-storey timber cabin for use as a residential annex to 'West Dene' and proposed use of 'West Dene' as a self-contained holiday-let at weekends.

The use of the single-storey cabin for use as a residential annex is a retrospective planning application which the Parish Council does not support

Closing Date – 24th July 2020

### **20/01281/FUL**

Tricklebank Stud, Lodge Hill, Newtown PO17 6LG

Provision of temporary equestrian workers' dwelling for three years.

This is under review the Parish has concerns about location and change of use, we will be responding by 4th August

Closing Date – 4th August 2020

## **102/20 OPEN SPACES**

- CPA** The Children's Play Area has been cleaned and inspected. The Council approved the expenditure for the minor repairs
- REC Pavilion** Nothing to report
- Football Pitch** Nothing to report
- St Clair's Meadow** Report received from Mrs J Masterman

## **103/20 ROADS, TRANSPORT AND FOOTPATHS**

- Roads** Church Road, Newtown Flashing Signs  
The £2,300 cost of the supply and installation

of the signs has been raised and a thank you to everyone who donated will be included in the next Parish Magazine.

**Lengthsman Scheme** Nothing to report

## **104/20 FINANCE**

Proposed by Mrs W Prangnell and seconded by Mr D Salmon  
Clerk's salary, Clerk's expenses £159.40, HCC £2,300, London Hearts £1066,  
Studio 6 £12.40, Studio 6 £9.17, PC Garden Contracts £670, Shaun Hopkins £247.  
Vita Play Ltd £645.96, Swanmore Parish Council £335.81

Receipts:	Parish Magazine	£300
	Charity for the Labouring Poor	£500
	PINS	£200
	Holy Trinity PCC	£300

<b>Finance Update</b>	C/A	£48,877.80
	Less	£ 6,432.00 Lengthsmens Grant remaining
	Actual	£42,464.66

## **105/20 FLOOD ACTION REPORT**

Mrs R Hick's FLAG report was received.

## **106/20 REPORT FROM COUNTY COUNCILLOR**

Cllr P Stallard's report was received.

## **107/20 CORRESPONDENCE**

No correspondence for consideration.

## **108/20 ACTION LIST AND ITEMS FOR THE NEXT AGENDA**

Usual Items  
CPO  
Lytech Gate

## **109/20 DATE OF NEXT MEETING**

Tuesday 20<sup>th</sup> October 2020 at 7.30pm. Venue to be confirmed

There being no other business the meeting closed at 8.13pm