

DRAFT

SOBERTON PARISH COUNCIL

Minutes of the virtual meeting of Soberton Parish Council
held on 21st July 2020

PRESENT: Mrs J Masterman (ViceChairman) Chaired the meeting as Mr J Hyland was abroad and joined the meeting through Zoom, Mrs W Prangnell, Mr D Salmon

In attendance: Jenny Clarke, Clerk
Mr F Pearson, District Councillor

94/20 APOLOGIES FOR ABSENCE

Apologies were received from: Mrs A Turner, Mr R Stranks
Mr N Findlay, Mrs P Stallard

95/20 PARISH COUNCIL'S CODE OF CONDUCT

A copy of the Parish Council's Code of Conduct was previously circulated.
There were no disclosures made by members of the Council.

96/20 PUBLIC PARTICIPATION

Two members of the public joined the meeting to express their concerns on the development of two sites within the Parish. Dradfield Lane, Newtown and the Trekking Centre, Station Road, Soberton.

97/20 District Councillors Reports

A verbal report was received from Mr F Pearson and a written report from Mrs V Weston.

98/20 MINUTES OF THE LAST MEETING HELD ON 16th JUNE 2020

The Minutes of the last meeting having been previously circulated were taken as read and will be retrospectively signed by the ViceChairman.

99/20 CHAIRMAN'S COMMENTS

- Mr J Hyland outlined the new structure for the Parish Council
- The Council approved an increase in the hours worked by the Clerk to 10 hours per week
- Soberton Parish Council Media Policy was approved
- Soberton Parish Council Standing Orders were approved
- Soberton Parish Council Financial Regulations were approved
- The Risk Assessment for re-opening the Children's Play Area was approved

100/20 EXTERNAL AUDIT – 2019/2020

- a. The Parish Council's Bank Reconciliation was received and approved
- b. The Parish Council's Payments schedule for April 2020 was received and approved and ratified for March 2020
- c. The Internal Audit report was received and approved
- d. The AGAR submission was received:
 - i. Annual Governance Statement was reviewed and approved
 - ii. The Accounting Statement was reviewed and approved
 - iii. The submission to PKF Littlejohn was approved

101/20 PLANNING APPLICATIONS

SDNP/20/01939/FUL

West Dene, Horns Hill, Soberton SO32 3PR

Retention of single-storey timber cabin for use as a residential annex to 'West Dene' and proposed use of 'West Dene' as a self-contained holiday-let at weekends.

The use of the single-storey cabin for use as a residential annex is a retrospective planning application which the Parish Council does not support

Closing Date – 24th July 2020

20/01281/FUL

Tricklebank Stud, Lodge Hill, Newtown PO17 6LG

Provision of temporary equestrian workers' dwelling for three years.

This is under review the Parish has concerns about location and change of use, we will be responding by 4th August

Closing Date – 4th August 2020

102/20 OPEN SPACES

- CPA** The Children's Play Area has been cleaned and inspected. The Council approved the expenditure for the minor repairs
- REC Pavilion** Nothing to report
- Football Pitch** Nothing to report
- St Clair's Meadow** Report received from Mrs J Masterman

103/20 ROADS, TRANSPORT AND FOOTPATHS

- Roads** Church Road, Newtown Flashing Signs
The £2,300 cost of the supply and installation

of the signs has been raised and a thank you to everyone who donated will be included in the next Parish Magazine.

Lengthsman Scheme Nothing to report

104/20 FINANCE

Proposed by Mrs W Prangnell and seconded by Mr D Salmon
Clerk's salary, Clerk's expenses £159.40, HCC £2,300, London Hearts £1066,
Studio 6 £12.40, Studio 6 £9.17, PC Garden Contracts £670, Shaun Hopkins £247.
Vita Play Ltd £645.96, Swanmore Parish Council £335.81

Receipts:	Parish Magazine	£300
	Charity for the Labouring Poor	£500
	PINS	£200
	Holy Trinity PCC	£300

Finance Update	C/A	£48,877.80
	Less	£ 6,432.00 Lengthsmens Grant remaining
	Actual	£42,464.66

105/20 FLOOD ACTION REPORT

Mrs R Hick's FLAG report was received.

106/20 REPORT FROM COUNTY COUNCILLOR

Cllr P Stallard's report was received.

107/20 CORRESPONDENCE

No correspondence for consideration.

108/20 ACTION LIST AND ITEMS FOR THE NEXT AGENDA

Usual Items
CPO
Lytech Gate

109/20 DATE OF NEXT MEETING

Tuesday 20th October 2020 at 7.30pm. Venue to be confirmed

There being no other business the meeting closed at 8.13pm