

SOBERTON PARISH COUNCIL

Minutes of the Virtual Extraordinary Meeting of Soberton Parish Council held
on Monday 30th March 2020

PRESENT: Mr J Hyland (Chairman), Mrs V Weston (Vice-Chairman),
Mr T Collins, Mrs J Masterman, Mr R Stranks, Mrs A Turner,
Mrs W Prangnell, Mr N Findlay,

In attendance: Jenny Clarke – Clerk

44/20 APOLOGIES FOR ABSENCE

Were received from: Mr D Salmon
Mrs R Hicks was unable to connect to the meeting

45/20 RISK ASSESSMENT POLICY

The Risk Assessment Policy written by Mr J Hyland was presented to the Council. There was some discussion in that the policy did not include enough detail. Mr J Hyland proposed that the policy be accepted and Mrs A. Turner seconded this. Mrs V Weston abstained from voting.

It was agreed that the Risk Assessment Policy would be reviewed in the coming weeks along the lines of the draft produced by Mrs Weston and become a dynamic document which could be reviewed at the monthly Parish Council meetings and updated when necessary.

Post meeting note, the approved Risk Assessment Document was submitted to the internal auditor Mr. Tom Light for comment on 31st March. Mr Light noted that the document was of sufficient detail and adequately complied with the needs for the 19/20 audit criteria set out by the External Auditors.

46/20 EQUALITY AND DIVERSITY POLICY

The Equality and Diversity Policy was presented by Mr J Hyland and with amendments proposed by Mr T Collins the Policy was adopted by the Council.

Mr. J. Hyland proposed that the policy be adopted by the Parish Council, this was seconded by Mt T Collins.

There were no abstentions recorded

47/20 DATE OF NEXT MEETING Tuesday 21st April 2020 at 7.30pm

Please Note: this meeting will be held using Zoom meeting software if the public Halls remain closed. Mr. Hyland will seek to run tests with Mr Salmon and Mrs Hicks to ensure they are able to log in.

There being no other business the meeting closed at 7.58pm

