

SOBERTON PARISH COUNCIL

Notice of an Extra-Ordinary Full Council Meeting of Soberton Parish Council

I hereby give notice that a Full Council meeting of the above-named Parish Council will take place in Rookesbury Hall on **TUESDAY 20th June 2023 at 7.30pm**. All members of Full Council are hereby summonsed to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Dated 13th June 2023

Signed: *Brendan V. Gibbs* (Clerk to the Parish Council).

AGENDA

1. Welcome, Apologies for Absence and Declaration of Interests.
2. Public Participation – The meeting will recess to allow members of the public to address the meeting.
3. Chairman’s Comments.
4. To approve the Minutes of the meeting of Full Council held on 12th April 2023 and the Annual Council Meeting held on the 9th May 2023.
5. Finance.
 - Orders for Payment.
 - To note that the Internal Auditor has carried out a review of the Parish Council’s accounts for the year ended 31st March 2023 and has completed an audit report.
 - To approve the annual governance statement for 2022-23 - Section 1 on page 5 of the Annual Governance & Accountability Return (copy to be tabled at meeting).
 - To approve the accounting statements for 2022-23 - Section 2 on page 6 of the Annual Governance & Accountability Return (copy to be tabled at meeting) and authorise the Chairman and Clerk to sign Section 1 and Chairman and RFO to sign Section 2 of the Annual Governance & Accountability Return.
 - To approve publication of the Public Rights of Inspection form 2022-23 (Copy to be tabled at meeting).
6. Soberton Parish Council.
 - To receive two reports (Cllrs Sherwill & Findlay) on the current Full Council and Committee arrangements and to discuss and determine actions.

Depending on the outcome of the discussion, to consider the following agenda items.

- To receive nominations and appoint members to standing committees, sub-committees and working parties.
 - To appoint any standing committee Chairs.
7. The Soberton Parish Design Statement. To receive any reports.
 8. The Parish Council's Standing Orders. To receive any reports
 9. The Parish Council Website. To receive any reports
 10. Date of next meeting (to be agreed).

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.